

(ONE CHANGE PER FORM)  
RIVER OAKS HOMEOWNERS ASSOCIATION



E-Mail Request To: [ROHAARBRequests@gmail.com](mailto:ROHAARBRequests@gmail.com)

Request for Improvement, Change, or Alteration  
made to the Architectural Review Board

Homeowner's Name: \_\_\_\_\_

Homeowner's Address: \_\_\_\_\_

Sub-Division: \_\_\_\_\_

Homeowner's Phone Number: \_\_\_\_\_

Description of Request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Required Documents Attached:

- Plat showing the location of all proposed and existing structures (to scale)
  - Photos of the current and adjacent lots affected by proposed improvement
  - Exterior elevations of all proposed structures and alterations
  - Specifications of materials, color scheme, and other details affecting the exterior appearance
- Other Documents Attached: \_\_\_\_\_

Request delivered by Homeowner to: [ROHAARBRequests@gmail.com](mailto:ROHAARBRequests@gmail.com)

Request delivered by Homeowner on: \_\_\_\_\_

Request delivered to ARB by: \_\_\_\_\_

Request delivered to ARB on: \_\_\_\_\_

Date of ARB Meeting for review of this request: \_\_\_\_\_

Number of ARB Members in attendance (minimum of three):

Architectural Review Board Members in attendance at review of this request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Vote of ARB for review of this request: \_\_\_\_\_ YES \_\_\_\_\_ NO

Result of Vote:        APPROVED                NOT-APPROVED

Comments for Non-Approval to Homeowner:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note:** It is the responsibility of the Homeowner to adhere to local, county and state planning/zoning codes and guidelines. If a permit is required, a copy of the obtained permit must be attached to request. Also, the Architectural Review Board has 30 days from receipt of **COMPLETED** request to provide decision.

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